



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF LUCENA CITY

26 January 2024

DIVISION MEMORANDUM
CID-2024-014

**ADDENDUM TO DIVISION MEMORANDUM NO. CID-2024-012-EARLY
REGISTRATION FOR SCHOOL YEAR 2024-2025**

TO : OIC – Asst. Schools Division Superintendent
Chief Education Supervisors – SGOD & CID
Unit Heads
Public and Private Elementary and Secondary School Heads
All Others Concerned

- Relative to the conduct of **Early Registration for School Year 2024-2025**, this office reiterates that DepEd personnel who will serve shall be entitled to a Service Credit as per DepEd Order No. 53, s. 2003 on “Updated Guidelines on Grant of Vacation Service Credits to Teachers” to compensate for the services they will render beyond working hours; likewise, Compensatory Time-Off for non-teaching personnel based on CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Renumeration for Overtime Service Rendered.
- The following division personnel are required to monitor the assigned district within the inclusive dates of monitoring:

No.	Assigned Monitoring Officials	Date of Monitoring
NORTH DISTRICT		
1	Josephine T. Natividad	Jan. 27 & Feb. 10, 2024
2	Eden E. Reazo	Jan. 27 & Feb. 10, 2024
3	Ronald Mendiola	Jan. 27 & Feb. 10, 2024
4	Myla K. Mendiola	Feb. 3 & Feb. 17, 2024
5	Modesta R. Jaurigue	Feb. 3 & Feb. 17, 2024
6	Pascual La Rosa Jr.	Jan. 27 & Feb. 10, 2024
EAST DISTRICT		



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Email Address: lucena.city@deped.gov.ph
FB Account: DepEd Tayo Lucena City
Website: depedlucena.com

7	Chinita Tolentino	Jan. 27 & Feb. 10, 2024
8	Donald Valle	Jan. 27 & Feb. 10, 2024
9	Leonora Fe M. Malabonga	Feb. 3 & Feb. 17, 2024
10	Erwin R. Abrencillo	Feb. 3 & Feb. 17, 2024
11	Laiza Villamater	Jan. 27 & Feb. 10, 2024
WEST DISTRICT		
12	Sorina P. Gloria	Jan. 27 & Feb. 10, 2024
13	Milagros R. Lindain	Jan. 27 & Feb. 10, 2024
14	Dexter M. Valle	Feb. 3 & Feb. 17, 2024
15	Mylene R. Dapol	Feb. 3 & Feb. 17, 2024
16	Karen Bautista	Jan. 27 & Feb. 10, 2024
SOUTH DISTRICT		
17	Nancy La Rosa	Jan. 27 & Feb. 10, 2024
18	Pablito R. Alay	Jan. 27 & Feb. 10, 2024
19	Rowela Caperiña	Feb. 3 & Feb. 17, 2024
20	Joey L. Jader	Feb. 3 & Feb. 17, 2024
21	Precious Alba	Jan. 27 & Feb. 10, 2024
SECONDARY		
22	Rey Mark Queaño	Jan. 27 & Feb. 10, 2024
23	Ma. Consolacion Teñido	Jan. 27 & Feb. 10, 2024
24	Jaime R. Lacerna	Feb. 3 & Feb. 17, 2024
25	Epifania Carandang	Jan. 27 & Feb. 10, 2024
26	Edenia O. Libranda	Jan. 27 & Feb. 10, 2024

3. Immediate dissemination of this Memorandum is desired.


SUSAN DL. ORIBIANA
 Schools Division Superintendent
